



## HNC ACCOUNTING

**Please note: 1 SQA credit value = 8 credit points**

### SEMESTER 1

<b>UNIT CODE</b>	<b>UNIT TITLE</b>	<b>Teaching Hours/ Sem</b>	<b>CREDIT POINTS</b>	<b>MANDATORY / OPTION</b>
F7JV 34	Recording Financial Information	44	8	MANDATORY
F7JP 34	Using Financial Accounting Software	44	8	MANDATORY
F7JR 34	Cost Accounting	88	16	MANDATORY
F7BX 34	Marketing: An Introduction	44	8	OPTION

### SEMESTER 2

<b>UNIT CODE</b>	<b>UNIT TITLE</b>	<b>Teaching Hours/ Sem</b>	<b>CREDIT POINTS</b>	<b>MANDATORY / OPTION</b>
F7JT 34	Preparing Final Accounts	88	16	MANDATORY
F7JS 34	Management Accounting Using Information Technology	88	16	MANDATORY
DE3N 34	Communication: Analyzing and Presenting Complex Communication	44	8	OPTION

### SEMESTER 3

<b>UNIT CODE</b>	<b>UNIT TITLE</b>	<b>Teaching Hours/ Sem</b>	<b>CREDIT POINTS</b>	<b>MANDATORY / OPTION</b>
F8KE 34	<u>Accounting: Graded Unit 1</u>	44	8	MANDATORY
F84V 34	IT in Business: Spreadsheets	44	8	OPTION
DN78 34	Human Resource Management: Introduction	44	8	OPTION
DJ42 34	Creating a Culture of Customer Care	44	8	OPTION
F60A 34	Research Skills	44	8	OPTION



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### SEMESTER 4

<b>UNIT CODE</b>	<b>UNIT TITLE</b>	<b>Teaching Hours/ Sem</b>	<b>CREDIT POINTS</b>	<b>MANDATORY / OPTION</b>
F7R4 35	Financial Reporting and Analysis	88	16	MANDATORY
F82J 35	Management Accounting for Decision Making	88	16	MANDATORY
F82H 35	Management Accounting for Planning and Control	44	8	MANDATORY

### SEMESTER 5

<b>UNIT CODE</b>	<b>UNIT TITLE</b>	<b>Teaching Hours/ Sem</b>	<b>CREDIT POINTS</b>	<b>MANDATORY / OPTION</b>
F7R6 35	Business Taxation	88	16	MANDATORY
F7R5 35	Accounting for Specialized Transactions	44	8	MANDATORY
F8KF 35	<u>Accounting: Graded Unit 2</u>	44	8	MANDATORY
F7J8 34	Economic Issues: An Introduction	44	8	OPTION

### SEMESTER 6

<b>UNIT CODE</b>	<b>UNIT TITLE</b>	<b>Teaching Hours/ Sem</b>	<b>CREDIT POINTS</b>	<b>MANDATORY / OPTION</b>
F84K 35	Statistics for Business	44	8	OPTION
F86Y 35	Developing the Individual within a Team	44	8	OPTION
F84D 35	Office Management	88	16	OPTION
F8KG 35	<u>Accounting: Graded Unit 3</u>	44	8	MANDATORY